



External Job Advert

Accounts Assistant

Location: Timothy Taylor's, Keighley, West Yorkshire

An exciting opportunity to join one of Britain's most respected and award-winning, independent breweries, where tradition, integrity and quality still take centre stage.

Why join Timothy Taylor's?

At Timothy Taylor's, we don't just brew beer – we brew legacy. Still family-owned and proudly independent since 1858, we've built a reputation for doing things the right way, not the easy way. That goes for our people too.

We are looking for someone who values accuracy, thrives on solving problems and enjoys being part of a close-knit team that keeps the heart of our brewery beating: the finance function. If you are looking for a place where your attention to detail is genuinely appreciated, where you'll be trusted to take ownership and where your work has real impact on a company steeped in tradition but always moving forward, we would love to hear from you.

Our Purpose: To be the number one and most loved independent family brewer.

Our Vision: An independent family-owned Yorkshire business, who brews beers of exceptional quality; champions our pubs, employees and community; and brings together generations of drinkers to enjoy our revered, award-winning beers.

The role: Accounts Assistant

As our Accounts Assistant, you'll be responsible for maintaining accurate financial records, processing customer invoices, preparing key reports and completing reconciliations, while providing reliable support to both internal teams and external stakeholders.

Your strong attention to detail and organised approach will help ensure our financial processes remain accurate, efficient and well controlled, supporting the smooth day-to-day running of our brewery operations.

You'll join a close-knit team that supports the wider business, offering key insights that enable well-informed decisions across departments.

Key responsibilities:

- Processing invoices and posting customer receipts
- Processing promotional credits and tech service logs
- Managing ullage credits and turnover fees/rent
- Handling quarterly rent invoicing

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- Performing daily stock-to-sales reconciliations (racking, sales, deliveries)
- Producing Estate Statements, Debtors Reports and No Order Reports
- Booking in and invoicing farmers
- Cashbook reconciliation
- Providing holiday cover for customer order processing & purchase ledger
- Assist with general financial administration and continuous improvement of processes within the team.

What makes this role rewarding?

- You will make a difference every day - Your accuracy and organisation will directly support the businesses operational efficiency.
- You will be part of something special - We are the last independent brewery of our kind in West Yorkshire. Your work helps preserve that independence.
- You will grow with us - Whether you are developing your finance skills or you want to learn more about the brewing industry, we support learning and development from day one.

Who we are looking for

We would like someone who:

- Has experience in accounting or finance
- Is naturally organised and detail-oriented
- Communicates clearly and professionally with colleagues and suppliers
- Is proactive, eager to learn and happy to support wherever needed
- Enjoys working as part of a collaborative, respectful team

Our culture

At Timothy Taylor's, we believe in quality – not just in our products, but in our people and how we work. We are professional but down-to-earth, structured but friendly. We believe in doing things properly – with integrity, precision, and pride.

Day to day, you'll work closely with the wider finance team and colleagues across the business. It's a hands-on, team-focused environment where everyone's contribution is noticed and appreciated.

What we offer

We believe great work deserves great rewards. As part of the Timothy Taylor's team, you'll enjoy a comprehensive benefits package designed to support your wellbeing, work-life balance and long-term development:

- Salary - £28,000 per annum
- 25 days holiday, plus bank holidays
- Workplace pension scheme
- Annual bonus scheme
- Private healthcare (with the option to add family members)
- Annual Occupational Health assessments
- Life insurance cover
- Company sick pay scheme
- Family-friendly pay policies to support you through life's key moments
- 'WeCare' - which provides easy access to 24/7 GP consultations, mental health support, get fit programmes and much more.
- Early finish every Friday, to start your weekend off right!
- Staff discount in our managed pubs – enjoy our food and ales on your time off!
- Cycle to Work scheme
- Branded Timothy Taylor's clothing
- Free on-site parking

Interested?

If you'd like to be considered for the role and join our friendly and fast-paced Finance team, please send your CV to the hiring manager, Hannah Snowdon, Financial Controller, at Hannah.Snowdon@timtaylors.co.uk, by no later than **Wednesday 26 August 2026**.